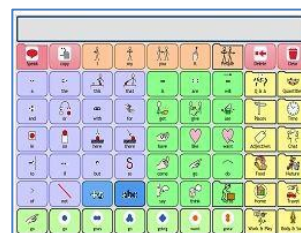


## Software Training Sessions

Please see the website for a list of the available dates

BCAS Claremont  
Henleaze Park  
Westbury-on-Trym  
Henleaze, Bristol  
BS9 4LR



### What is the training?

These are practical courses designed for anyone who has been through the BCAS service who would like to know more about making changes to an individual's communication programme. If you are the allocated person who programmes words and photos onto an individual's device and does the majority of the changes, this is an opportunity for you to learn more about managing the software and keeping the device content up to date.

### What happens on the day?

There will be a general introduction to the session, after which you will be allocated a device between two for practical learning. Questions can be asked throughout this time and there will also be an allocated question time at the end for any follow up. Sessions will normally last around 2 and a half hours.

- *please note that lunch will not be provided*

### Learning outcomes

The sessions are aimed at equipping you with various editing skills to help keep the device relevant to an individual.

- You will receive tips for your chosen software, to enable easier and more self-sufficient use of the programme.
- Aspects of basic editing will be addressed such as creating new word cells, adding phrases and photos, editing pictures and managing word lists.
- Other settings such as voice, pronunciation, changing user settings and customising access methods may also be explored.

### Book a place on the course:

Sessions can only cater for up to 8 people, so ideally up to two people per an individual's device. This may be a speech and language therapist, parent, teacher, carer or any keyworker who has been allocated with adjusting the device to suit an individual's needs. If you wish to register please contact The Bristol Communication Aid Service on **0117 414 5850** or email [cacadmin@nbt.nhs.uk](mailto:cacadmin@nbt.nhs.uk)